

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**AUGUST 15, 2024**

*365 Old York Road, Flemington, New Jersey*  
*(908) 782-7453 Office* *(908) 782-7466 Fax*

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(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. RESOLUTIONS:**

**RESOLUITON #2024-45** Amendment of Commercial Survey Data Form

**RESOLUTION #2024-46** Amendment of Personnel Policies and Procedures Manual and Employee Handbook

**RESOLUTION #2024-47** Change Order for Risk Management Consultant

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**6. APPROVAL OF MINUTES (Regular & Executive Session)**

**Meeting Minutes of July 18, 2024 Meeting**

**7. TREASURER'S REPORT / PAYMENT OF BILLS**

**8. CITIZENS' PRIVILEGE**

**9. ADJOURN INTO CLOSED SESSION by motion, if needed**

**10. ADJOURNMENT**

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# **RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

## **WORK SESSION AGENDA**

**AUGUST 15, 2024**

**365 Old York Road, Flemington, New Jersey**

**(908) 782-7453 Office**

**(908) 782-7466 Fax**

- 1. THE WORK SESSION of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.**
- 2. CORRESPONDENCE:**
  - a) To Board of Commissioners from Robert Benedetto, PE regarding Block 16.01 Lot 69.03**
- 3. OLD BUSINESS:**
- 4. NEW BUSINESS:**
- 5. PROFESSIONAL REPORTS:**
  - a) Attorney**
  - b) Engineer**
- 6. RTMUA REPORTS:**
  - a) ADMINISTRATIVE REPORT**
  - b) OPERATIONS REPORT**
    - 1. Chief Operator's Report**
      - i) Overtime Recap**
      - ii) Septage / Greywater Recap**
      - iii) Monthly Flows**
    - 2. Laboratory Summary**
    - 3. Maintenance Summary**
  - b) COMMISSIONERS' COMMENTS**

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**7. DISCUSSION:**

- a) Chemical Bid Results
- b) Janitorial Proposals
- c) Mowing Proposals
- d) Establishment of Administrative Salaries
- e) Draft of Budget

**8. ADJOURN INTO CLOSED SESSION by motion, if needed.**

**9. ADJOURNMENT**

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